

## Board of Respiratory Care

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. All documents are required to begin the processing of your application.

**Remember in order to work in the District of Columbia, you must have a license.**

### Respiratory Care by Examination

#### Checklist of **Required** Documents:

- ☐ A complete signed application for DC License
- ☐ Copy of Official Government Identification (Driver's License or Passport)
- ☐ Two (2) recent passport photos (2" x 2")
- ☐ Social Security Number or Sworn Affidavit
- ☐ Name Change Documents (Marriage Certificate, Divorce Decree or Court Order) If Applicable
- ☐ Official School Transcripts
- ☐ Official Passing Score Results from National Board Exam (NBRC)
- ☐ \$254 Application & License Fee, all fees shall be in the form of check, Money order or certified check Payable to **D.C. Treasurer**
- ☐ Criminal Background Check- Follow instructions For FieldPrint on our website or go to <https://dchealth.dc.gov/node/120532>

### Respiratory Care by Endorsement

#### Checklist of **Required** Documents:

- ☐ A complete signed application for DC License
- ☐ Copy of Official Government Identification (Driver's License or Passport)
- ☐ Two (2) recent passport photos (2" x 2")
- ☐ Social Security Number or Sworn Affidavit
- ☐ Name Change Documents (Marriage Certificate, Divorce Decree or Court Order) If Applicable
- ☐ Official School Transcripts
- ☐ Official Passing Score Results from National Board Exam (NBRC)
- ☐ \$254 Application & License Fee, all fees shall be in the form of check, Money order or certified check Payable to **D.C. Treasurer**
- ☐ Criminal Background Check- Follow instructions For Fieldprint on our website or go to <https://dchealth.dc.gov/node/120532>
- ☐ Verification of Licensure in other Jurisdiction(s)